



RULES AND GUIDELINES

Eligibility Rules

Participants in the Rideshare Rewards Club must:

1. Work for a company that is currently registered with the Rideshare Rewards Club.
2. Submit a completed Rideshare Rewards Club Application by fax to the Commute Alternatives office before starting to log trips. The fax number is 831-883-3755.
3. Be 18 years or older and live or work in Monterey County.
4. Not work for the Monterey Bay Unified Air Pollution Control District or the Association of Monterey Bay Area Governments.

Participation Guidelines

All information supplied by the participant shall be correct, current and complete. Commute Alternatives has the right to refuse applications and/or discontinue participation in the program, including the right to withhold \$1,000 prize drawing, if we believe that the participant has failed to meet the eligibility or participation guidelines. We reserve the right to contact you and your office supervisor to verify the information provided.

Implementation Steps

1. Have your employer register with the Rideshare Rewards Club.
2. Complete the Rideshare Rewards Club application and fax it to 831-883-3755.
3. Participants will receive an email or fax notifying acceptance of the application.
4. Upon acceptance into the program by email or fax, download the monthly Commute Logs online at www.commutealternatives.info—click Rideshare Rewards Club; or call 422-POOL to request a log.
5. Complete the Commute Log indicating your mode of travel on a daily basis for commuting to work. Sign the Commute Log and have your Supervisor initial the log and fax it to 831-883-3755.
6. Commute Logs need to be completed and submitted by the **26th** of the month in order to qualify for the drawing.
7. Drawing winners will be announced by the 5th of the following month and after verification of information. Winner gives permission for name, city of residence, and photograph to be released. Winner is responsible for any federal, state, or local taxes.

