

Details to Remember

1. Taxi cab fares or car rental fees of up to \$60 may be eligible for reimbursement.
2. Employees must be registered in Commute Alternatives' EGRH program.
3. EGRH rides are limited to one trip per month per eligible employee.
4. Employees using this program for "unexpected overtime" reasons may not make stops enroute home.
5. EGRH rides are only authorized on the day the employee used a commute alternative to driving alone.

Need more information or assistance in finding an alternative to driving alone that works for you?



P.O. Box 809
Marina, CA 93933-0809
Salinas Area
(831) 422-POOL
Monterey Peninsula
(831) 883-3754
Facsimile
(831) 883-3755
www.commuteralternativesinfo
rideshare@ambag.org

Emergency Guaranteed Ride Home



"What do I do if I rideshare to work and have an emergency at home, but I don't have my car?"—Now there are guarantees in life!



An Assurance Policy

Because Life Happens

A lot of people like the idea of leaving their car at home and traveling to work another way, but they worry about being stranded without a car. "How will I get home if I have to work late? What if there's an emergency in my family?"

Don't worry, we'll reimburse you up to \$60 for the expense of taking a cab or renting a car to get home.

How Do I Register?

If you live or work in Monterey County and use an alternative mode of transportation to get to work at least once a week you are eligible to participate in the Emergency Guaranteed Ride Home program (EGRH). To register:

1. Call Commute Alternatives for an application.
2. Fill out Side One of the application form and have your Human Resources Manager or employee transportation coordinator complete Side Two.
3. Fax or mail it back to us.
4. We will follow-up and send your Human Resource Manager program materials.

When an Emergency Happens

If an eligible condition (described at right) exists:

1. Call to arrange for a cab or rental car and go home. Ask for a receipt.
2. On your next working day, have your supervisor sign the EGRH reimbursement request form.
3. Return the EGRH reimbursement request form along with a copy of the receipt to Commute Alternatives.
4. Your reimbursement of up to \$60 will be mailed to you within two weeks.

When to Use This Service



Once registered you can use Commute Alternatives' Emergency Guaranteed Ride Home up to once a month under the following circumstances:

- A serious problem arises at your child's school or daycare center.
- You or a family member are sick or have a personal crisis and you can't wait for your normal ride home.
- Your home or property is damaged by burglary, fire, etc.
- You're ridesharing partner has an emergency and you have no way to get home.
- You miss your regular ride home because you must unexpectedly work past normal quitting time at the request of your supervisor.
- Your bicycle breaks down more than two miles from home.

A Few No-Nos

You may NOT use the Emergency Guaranteed Ride Home for the following reasons:

- Personal errands
- Medical or dental appointments
- Business travel
- Job related injuries
- A natural disaster
- Missed ride home
- Other reasons that may be deemed invalid use of the program, as determined by the program administrator.